LIBRARY MODULE:

Organising and classifying library materials

Recording new entries and maintaining stock

Managing book borrowing and returns

Handling user registrations and access rights

Online catalogue for locating resources

Monitoring delays and calculating dues

Managing book holds and requests

Providing access to digital collections

Coordinating purchases with suppliers and vendors

FINANCE MODULE:

Management and collection of fees

Invoice generation and fiscal documentation

Institutional budget formulation

Expenditure oversight and control

Payroll processing and disbursement

Ledger maintenance and account consolidation

Digital payment record management

Comprehensive financial reporting

Audit-compliant activity log

Institutional asset monitoring and valuation

ADMINISTRATIVE MODULE:

Overseeing admissions and student registration

Handling official documents and certificates

Sharing announcements and internal messages

Staff records management

Attendance & leave tracking

Timetable scheduling

Producing administrative summaries and reports

HR AND PAYROLL MODULE:

Maintaining employee profiles

Tracking attendance and leave

Managing recruitment and onboarding

Handling salary calculations and payouts

Recording deductions, benefits, and allowances

Managing performance reviews

Keeping service history and documentation

Generating HR and payroll reports

ACADEMIC MODULE:

Managing curriculum and lesson plans

Creating and updating class timetables

Tracking student progress and assessments

Recording grades and evaluation data

Overseeing attendance and class records

Coordinating exams and result processing

Generating academic reports and dashboards

INVENTORY MANAGEMENT:

Tracking stock levels for all materials

Recording item inflow and outflow

Maintaining purchase and supply logs

Monitoring usage across departments

Managing asset details and serial numbers

Generating inventory summaries and reports

EXAMINATION MANAGEMENT:

Scheduling exams and assessments

Tracking student attendance during exams

Recording and storing marks

Tracking student progress

Handling result computation and grade assignment

Managing re-evaluations and supplementary exams

Generating exam reports and analytics

DASHBOARD:

Providing an overview of key metrics

Displaying real-time data summaries

Tracking performance indicators

Visualising trends with charts and graphs

Offering quick access to reports

Monitoring alerts and notifications

Supporting decision-making with insights

ASSIGNMENT MODULE:

Setting submission deadlines

Tracking student submissions

Providing feedback and grades

Allowing resubmissions or revisions

Monitoring completion status

Generating assignment performance reports

BIOMETRIC ATTENDANCE;

Capturing employee attendance using biometric devices

Verifying identity for accurate records

Recording entry and exit times

Tracking late arrivals and early departures

Generating attendance reports

Integrating with payroll or academic systems

Monitoring overall attendance trends